**SPECIAL RESEARCH FUND ANNOUNCEMENT 2024**

**PREFERENCE PROGRAMME FOR CHINESE PhD CSC CANDIDATES**

|  |  |
| --- | --- |
| **Name of the supervisor at Ghent University** |  |
| **Name of the Chinese Candidate** |  |
| **Enclosures** |  |
| ***To be sent by the Ghent University supervisor*** | * *Ethics questionnaire*

<https://www.ugent.be/en/research/funding/bof/chn/overview.htm> |
| ***To be sent by the candidate*** | * A copy of the diplomas and transcripts of records (in English)
 |
|  | * **Future joint/double degree students should include a statement from their Chinese home university with their application. This statement confirms the Chinese university's willingness to negotiate a future joint PhD partnership agreement with Ghent University.**
 |
|  | * Other enclosures:
 |

**The deadline for applications is 17 January 2024, 23.59. (Belgian time)**

**The application (drawn up on the required forms + enclosures) has to be submitted electronically to BOFapplication@UGent.be**

**(please use a pdf converted from the Word document and not a scanned pdf[[1]](#footnote-1))**

**The document has to be named as follows: “surname candidate\_ name candidate\_BOF\_CSC\_application”.**

**The annexes have to be named in the same way: surname Candidate\_name Candidate\_CSC\_application\_Annex\_X.**

**E-mail the application form and annexes as separate PDF-files.**

**When sending the application, please make sure both the Ghent University supervisor (and co-supervisor) are included in the e-mail, either as sender, or in CC.**

**The deadline will be strictly respected; late or incomplete applications will be rejected without review.**

**DATA OF THE APPLICANT**

# Administrative data

## The candidate

|  |  |
| --- | --- |
| Name, first name |  |
| Place of birth (city + country) |  |
| Date of birth |  |
| Gender |  |
| Nationality |  |
| Country of residence |  |
| Civil status |  |
| Home address |  |
| Home telephone  |  |
| Current position |  |
| E-mail address***To be eligible for this preference program students must have started the admission procedure as a future PhD student at Ghent University at the time of the application (deadline 17 January 2024).*** *The admission procedure needs to be initiated by the Ghent University supervisor. This is a mostly administrative procedure during which the academic aspects (equivalence of your degree, research proposal and language skills) will be evaluated. <https://www.ugent.be/en/research/doctoralresearch/enrolment-doctorate>* |  |

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| ***[x]*** ***As an applicant of the Ghent University -CSC preference program,* I agree that the administrative personal data in this application and accompanying CSC application may be passed on by CSC to UGent (and vice versa)** |

## Supervisor (only one allowed)

|  |  |
| --- | --- |
| Name and first name |  |
| Date of birth |  |
| Institution(s) of appointment please add % of appointment, type and duration of the appointment |  |
| Departement |  |
| Department code |  |
| Address |  |
| Phone |  |
| E-mailORCID-ID |  |
| Name administrative staff member that can be contacted instead of the supervisor |  |
| E-mail staff member |  |
| Phone staff member |  |

## Co-supervisor (only one allowed) *- If there is no co-supervisor, disregard this section*

|  |
| --- |
| Name and first nameDate of birthInstitution(s) of appointment please add % of appointment, type and duration of the appointment |
| Departement |  |
| Department code |  |
| Address |  |
| Phone |  |
| E-mail |  |
| ORCID-ID  |  |

## Title of the PhD proposal

## University where the student wants to obtain the PhD degree

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Ghent University | ***[ ]***  |  |  | Joint/double PhD degree at Ghent University **and** the Chinese University\* | ***[ ]***  |

**\* Joint/double degree students** should include a statement from their Chinese home university with their application. A joint PhD degree requires a partnership agreement between the PhD candidate, supervisors (one at each institution), and the respective higher education institutions. This statement confirms the Chinese university's willingness to negotiate a future joint PhD partnership agreement with Ghent University. See annex with a template for this statement at the end of this form.

**Exchange or visiting PhD students**, who are enrolled as PhD students at a Chinese university and intend to obtain their PhD degree solely from their home university in China, are ineligible to apply under the Preference Program. However, these exchange students can apply for a personal CSC scholarship with the support of a Ghent University supervisor.[[2]](#footnote-2)

|  |  |  |
| --- | --- | --- |
| Are you already working on your PhD | [ ]  No | [ ]  Yes, since: dd/mm/yyyy |

## This preference program is open exclusively to freshman PhD students, i.e., first-year PhD students who have not yet received a CSC scholarship and who, if they are enrolled as PhD students at Ghent University, have been enrolled no longer than one year.

## CSC-application for a PhD-grant

|  |  |
| --- | --- |
| *Estimated date of planned submission of the CSC application* |  |
| *Duration of the CSC grant (number of months)* |  |
| *Starting date CSC grant (estimated)**Please note that the earliest starting date will be September 15, 2024..*  |  |
| *End date CSC grant (estimated)* |  |

## Does the proposed research include possible ethical and/or biosafety issues and/or processing of personal data?

**The Ghent University supervisor must submit a document dealing with the ethical and biosafety context of the proposed research project**.

This document (ethics questionnaire) is available on the same website as the application form and must be sent to BOFapplication@ugent.be before the deadline.

If available, a favourable ethics recommendation or evidence of a bio-safety file can be added as an annex to the ethics questionnaire.

If the research concerns dual-use goods, software or technology, be aware that certain restrictions apply. Please see <https://www.ugent.be/intranet/en/research/context/ethics/dual-use> and <https://www.ugent.be/intranet/en/research/context/knowledge-security.htm>.

## Abstract of the research proposal in Dutch and English

|  |
| --- |
| **Project title in Dutch**: |
|  |
| **Keywords in Dutch (your choice, at least 3, divided by a semicolon “;”):** |
|  |
| **Abstract of the proposed research project in Dutch (max. 60 words):** |
|  |

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| **Project title in English:** |
|  |
| **Keywords in English (your choice, at least 3, divided by a semicolon “;”):** |
|  |
| **Abstract of the proposed research project in English (max.60 words):** |
|  |

## Research field codes (at least one)

Please include at least 1 research field code. For the different codes, see <https://www.ugent.be/en/research/research-ugent/research-discipline.htm> under “Disciplinary Subfield L4”.

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## Data Management Plan

When research funding is granted by BOF, the researchers (promoters or holders of a pre-doctoral or post-doctoral fellowship) will be asked to write a data management plan (DMP) and submit it to dmp.admin@ugent.be within 6 months after the start of the project.

The DMP has to be based on one of the templates that are available on DMPonline.be. It is preferable to use this tool also for the drafting of a DMP.

Researchers are also expected to keep the DMP up-to-date during the course of the project and are accountable for the data management of their projects at any time. No later than three months after the end of the project, the researchers will need to upload the final version of their DMP in GISMO.

See for more information on: [https://www.ugent.be/en/research/datamanagement/policies/ghent-university.htm#BOF-andIOF-fundedresearch](https://www.ugent.be/en/research/datamanagement/policies/ghent-university.htm%22%20%5Cl%20%22BOF-andIOF-fundedresearch)

Questions about writing a DMP or the templates can be addressed to rdm.support@ugent.be

# The candidate

## Studies

|  |  |  |  |
| --- | --- | --- | --- |
| ***University studies, diplomas and/or current studies****\* (including master and /or PhD programmes)*  | ***Diploma deliberation data*** *(day, month, year)* | ***Results, marks or GPA\*\****  | **University or jury + country** |
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\* include a copy of diplomas and certificates

\*\* include copies of documents which prove the study results mentioned (transcripts of records)

1. **The PhD research**

**Describe the doctoral research on 1 page: explain the topic, the research question(s) and the methodology that will be used.** Please use Arial, size 10 pt.

**Annex: Template for a statement of the Chinese home university concerning a joint or double PhD degree with Ghent University**

This annex is **only necessary** for students who want to obtain a **joint or double PhD degree** between a Chinese university and Ghent University. Please use this template to draw up the statement.

*Add the Official letter heading of the university/research institution*

**To Ghent University**

**President of the Research Council**

**c/o Research Co-ordination Office,**

**Campus Aula, Universiteitstraat 8, 9000 Gent, Belgium**

*(Please use/change this template if needed)*

|  |
| --- |
| **This statement is mandatory for all Joint PhD applicants in the Ghent University - CSC preference program.**This statement confirms the Chinese university's willingness to negotiate a future joint PhD partnership agreement with Ghent University.– in the event the doctoral student is selected for the Ghent University -CSC preference program. *It's important to note that exchange or visiting PhD students, who are enrolled as PhD students at a Chinese university and intend to obtain their PhD degree solely from their home university in China, are ineligible to apply under the Preference Program. However, these exchange students can apply for a personal CSC scholarship with the support of a Ghent University supervisor.***What is a joint PhD?****A Joint PhD degree (also known as a joint doctorate or co-tutelle doctorate) is a doctoral degree awarded by two or more institutions, sharing supervisory responsibilities and coordinating the PhD candidate's research trajectory, culminating in a jointly administered examination process.****A joint PhD is made possible through a partnership agreement between the PhD candidate, the PhD supervisors (one at each institution) and the respective institutions of higher education.** **The candidate can be awarded:*** **a joint diploma: one single diploma is issued, signed by each institution;**
* **a double diploma: two diplomas are issued, which refer to each other and clearly mention the name of each partner institution so that they cannot be mistaken for two separate degrees.**

**The phrase “joint PhD” is used in both cases. In either case, the joint responsibility of the institutions involved is explicitly stated on the diploma(s).****NB: a double diploma should not be mistaken for a “double PhD”: two separate doctoral degrees awarded to the same PhD candidate for two distinct PhD trajectories.** |

The XX university/institution confirms that Mr/Ms XX is/will become PhD student (or….) at XX University, faculty XX.

We hereby declare our willingness, in the event that XXX (name of student) is selected for the Ghent University- CSC preference program, to initiate negotiations with Ghent University for the purpose of signing a partnership agreement regarding the award of a joint or double doctorate."

Signature of Rector/Vice-Chancelor, Dean, …or lawful representative

1. Via File < Export < Create PDF/XPS document [↑](#footnote-ref-1)
2. For more information on visiting Ghent university as an exchange PhD student see: https://www.ugent.be/en/research/funding/globalsouth/exchangephd.htm [↑](#footnote-ref-2)